

# POAC National Classic or World Show Bid Form

This form must be completed and submitted to the National POA Office when bids are requested for upcoming National Classic Shows or World Shows. Additional information may be submitted in addition to this form if necessary. These bids will be evaluated by the Finance Committee and the final approval will be made by the CEO after review by the POAC National Board of Directors. Classic and World Show Bids must be submitted **annually** for approval.

Type of Show Requested:            East World                            West World                            Central Classic    (please circle one)  
Proposed Show Dates: \_\_\_\_\_  
Name of Facility: \_\_\_\_\_  
Complete Facility Address: \_\_\_\_\_  
Facility Contact Name: \_\_\_\_\_ Facility Phone Number: \_\_\_\_\_

Please list information below that applies the facility listed above:

Number of Show Arenas Available for POA Event: \_\_\_\_\_ Cost of Arena Use to POAC: \$ \_\_\_\_\_

Number of Warm Up Arenas Available for POA Event: \_\_\_\_\_ Cost to POAC: \$ \_\_\_\_\_

Number of Stalls Available: \_\_\_\_\_ Concrete or Dirt Floor in Stalls: \_\_\_\_\_ Stall Cost: \$ \_\_\_\_\_

Early Arrival Fee Charged by Facility if arriving before contract begins: \$ \_\_\_\_\_

Show Office (Entry, Computer Area, Wi-Fi availability, Awards Storage): \_\_\_\_\_

Commercial Vendor Space: Size of space available per booth: \_\_\_\_\_ Number of spaces available: \_\_\_\_\_

Cost to POAC for use of Vendor Space: \$ \_\_\_\_\_ Electric Available for Vendors: N Y (Cost: \$ \_\_\_\_\_)

P.A. System for Show and Barn Areas - Cost for Use to POAC: \$ \_\_\_\_\_

Camping Area: Number of Camping Spots with Electric Only: \_\_\_\_\_ Full Service (Water/Electric/Sewer): \_\_\_\_\_

Wash Racks – Indoor - # Available: \_\_\_\_\_ Outdoor - # Available: \_\_\_\_\_

Round Pens Available to POAC for Exercising Horses: # \_\_\_\_\_ Cost to POAC: \$ \_\_\_\_\_

Restrooms Available: # \_\_\_\_\_ Showers Available: # \_\_\_\_\_

Food Service: Provided by Facility Y N (If yes, cost to POAC to have available during event: \$ \_\_\_\_\_)

Manure Removal, Clean Up Costs to POAC: \$ \_\_\_\_\_

Inspection/Measuring Area (Level Concrete Area): Y N Location: \_\_\_\_\_

Personnel Provided by Facility to help at show: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Photographer Set-up Location: \_\_\_\_\_

Name of Person Submitting Bid Form: \_\_\_\_\_ Date: \_\_\_\_\_

Call the POAC National Office for information when bids are being reviewed for upcoming events. Return this form to:  
POAC 3828 S. Emerson Avenue – Indianapolis IN 46203 – 317-788-8974 (fax) 317-788-0107 (office) – [www.poac.org](http://www.poac.org)

